



**September 2009 Meeting
Thursday, September 3, 2009**

5:30 p.m. – 7:00 p.m.

Location: Northwest Radiologists, 4029 NW Ave., Bellingham, WA
Recording: Marie Gallagher
Attending: Marie Gallagher, Elaine Haser, Lorna Klemanski, Brenda Horat, Judy Upham, Diane Shelton, Juan Hernandez, Carl Roberge, Camille Gatz, Shannon Jacoby, Pamela Davis, Patricia Dye, and Marian Exall
Absent: Rachelle Verbarendse, Stacey Snodgrass, Erica Hull, Lorna McGowan-Smith, and Sandra Fusman
Guest: None
Called to order: 5:35 am by Elaine Haser
Adjourned: 6:55 pm

TOPIC/WHO	DISCUSSION/RECOMMENDATIONS	ACTION/FOLLOW-UP
Meeting Called to Order: Elaine Haser	Confirmed agenda	
Approve Minutes:	August minutes were unanimously approved. Lorna K. made motion to approve and Pam seconded the motion, all approved.	
2010 Board: Elaine	The Board discussed the current bylaws that prohibit officers and directors from serving in the same position for more than two consecutive terms. Some members feel the two year term is appropriate because it ensures new board members every couple of years. Other members feel that it takes a year or two to figure out what the position entails, and therefore, you are leaving the position just when you have finally figured it out. Some members would prefer a staggered term for those positions with Co-chairs so that they will not both be leaving at the same time and we keep some experience in that position. Elaine proposed a three year term limit. Diane made a motion to limit each position, except treasurer, to three consecutive terms. Juan seconded the motion. All	Marie will email minutes before the social so that the Board Members can discuss the open positions at the event.

	<p>approved.</p> <p>The Board discussed that there are 18 Board positions including two for programs and two for membership. Although there are several members who desire to stay in their position, all positions are technically available because each Board Member has to be elected into the position.</p> <p>The positions which currently have no contestants are as follows:</p> <ul style="list-style-type: none"> - Membership (2 Co-Chairs) - VP Programs - SHRM Foundation - Information Technology (- Treasurer (possibly Lorna K) - Secretary - Education Advocate (possibly Marie Gallagher) <p>By serving as a Board Member you get three points toward re-certification.</p>	
Social Event: Carl	<p>Carl reported to the Board that the social is on track. Carl will have to confirm the menu and Elaine will have to call and pay for the event.</p> <p>Marie reported that we had 42 RSVPs and would encourage people to attend at the lunch next week.</p>	
Programs: Carl	<p>Carl reported that there are no new programming updates. Shannon reported that all speakers for the year have been submitted for certification credit.</p>	
Job Descriptions: Elaine	<p>Elaine handed out job descriptions to the Board and asked that they review and revise their description if necessary. Our chapter does not have a description for membership and communications. Diane asked that Brenda and Patricia use the SHRM website to create a job description for their position.</p> <p>We get a cap point for reviewing the job description</p>	
Workshop: Diane	<p>Diane spoke with Dale Sprague from Man Power because he inquired about sponsoring a meeting. Dale wanted to sponsor a meeting in which he provided the speaker, and said that he had a good legal speaker.</p> <p>The Board discussed having a legal topic workshop next year and whether or not Dale's speaker might be good for this purpose. The Board supports a legal topic for the workshop, but some members were concerned about the need for a Washington lawyer to be the speaker given the specifics of Washington law.</p> <p>Marie suggested that rather than an unknown speaker,</p>	<p>Diane will talk to Dale and see if there are any other speakers he had in mind.</p> <p>Marian offered to vet Dale's speaker if we go that route.</p>

	<p>we could have a panel of local employment lawyers speak on three different topics throughout the day.</p> <p>The board agrees that we should consider Washington attorneys to be the speakers for the workshop and maybe Dale can sponsor a different workshop or another meeting.</p>	
SHRM Foundation Raffle: Pam	<p>The Foundation Raffle is in October. Each member is to bring an item to raffle at the meeting. Please email Pam and let her know what your item is so that she can plan accordingly.</p> <p>Tickets will be \$1 each or 12 for \$10</p>	Elaine will make an announcement about the raffle at the next lunch meeting.
2009 CAP:	<p>Diane reviewed some of the CAP requirements.</p> <ul style="list-style-type: none"> - Everyone should view a live web-case for their position - Membership needs to submit a list of members to national - We adopted a conflict of interest policy (Marian made a motion to adopt, Camille seconded the motion, all approved) - The Board needs to submit an article in a local publication. The Board was unsure if Stacey had already done this. 	All Board Members must email Diane with their Cap progress.
Miscellaneous	<ul style="list-style-type: none"> - The mailing address for the bank account has been changed to the PO Box. - Lorna K will be taking over Treasurer for Sandra in October. Elaine will remove Sandra from the signatory for the remaining year. - Patricia raised the issue that it might be nice to order some marketing materials for the Mt. Baker Chapter with out chapter logo on it. Patricia will look into this issue a little further. - The Business Expo is in mid October. Patricia will start planning for the event and register for a SHRM table. - The end of year meeting will be December 4, 2009 at 7:30 am – 11:30 pm at the Lakeway Inn. - Elaine will be absent the next two meetings. 	
Next Meeting	October 1, 2009	
October Refreshments		
Adjourn		