



**November 2010 Meeting
Thursday, November 4, 2010**

5:30 pm – 7:00 pm.

Location: Northwest Radiologists, 4029 NW Ave. Bellingham, WA
Recording: Camille Gatza
Attending: Erin Fischer, Elaine Haser, Erica Hull, Judy Upham, Bipan Sandhu, Stacey Snodgrass, Marie Gallagher, Marian Exall, Kristen Reams, Diane Shelton, Lorna Klemanski, and Camille Gatza
Absent: Patricia Dye, Luke Hange, Shannon Jacoby, Kiera Berghof, Juan Hernandez, Lorna McGowan-Smith.
Guest: None
Called to order: 5:40 pm by Elaine Haser
Adjourned: 6:56 pm

TOPIC/WHO	DISCUSSION/RECOMMENDATIONS	ACTION/FOLLOW-UP
Meeting Called to Order: Elaine Haser	Elaine began the meeting by asking if there were any additions to the agenda. The chapter's tax exempt status was added.	
Approve Minutes:	The October meeting minutes were not distributed prior to the meeting, so the minutes were not approved.	Kiera will complete the October meeting minutes and distribute to Board members.
Employment Law Workshop	Lorna explained that the registration desk at the workshop should have two tables, one for people who have already paid, and need a receipt and one for people who need to make a payment. Lorna asked for Volunteers to help with the table – Camille, Erica, Shannon, Judy, Diane and Bipan all said they would be there early to help. Enrollment at the workshop is at about 100 people. Registration begins at 7:30. Diane said that the menu is going to be fruit trays, granola, yogurt, bagels, coffee/tea/juice. Then at the first break there will be cheese and crackers, and cookies at the second break. Manpower is providing all the binders, tablets and pens.	

	Marian said that she needed more questions for the panel at the end.	
Bylaws – Elaine Haser	<p>The Board discussed several proposed changes to the bylaws, in order to be ready to submit them to SHRM National before December.</p> <p>The designation of profession vs. associate members – SHRM National has the distinction, but we do not. Currently our bylaws stated that associate members cannot vote. The Board consensus was to change the bylaws to allow associate members to vote but note student members.</p> <p>The Board consensus was to eliminate the nominating committee in Article 8.2 – we don’t need it. We should also eliminate that the President-Elect serves as the programs chair. Insert the word “Board” in front of “meeting”, so that the Board can makes changes to the by-laws, rather that have it go to a vote of the entire membership.</p>	
Business Expo: Elaine and Patricia	The Board discussed whether or not the Business Expo met the needs of the Board. The consensus was that if we are using it is a tool to increase membership, we are probably not going to be getting much from the Business Expo, but if we are trying to increase our visibility in the community, we do achieve that goal. Patricia Dye was absent, and she still needs to draw the door prize winners.	Patricia will draw door prize winners.
SHAPE and CLIF report: Diane and Elaine	<p>Diane briefly went over the SHAPE. All Board members should review the SHAPE report and email or call Diane with the things that we have done in 2010.</p> <p>The CLIF report needs to be submitted to SHRM National by Dec. 1. It needs to include the names and member numbers for 2011 Board members.</p>	<p>All Board members should review the SHAPE report and email or call Diane with the things that we have done in 2010.</p> <p>Stacey will submit the CLIF report.</p>
2011 Board: Stacey	The following positions are still open: Secretary, Legislative Liaison, VP of Membership. We will be conducted the Board Election electronically. Erica will set up the online survey to vote on the 2011 Board Members.	Erica will send out the electronic survey to vote on Board members for 2011.
SHRM Raffle: Camille and Lorna Klemanski	<p>Meeting attendance was low at the October meeting when the raffle was held. Lorna explained that we received \$335 from members for the raffle, which is great considering the low attendance. The Chapter’s budgeted SHRM Foundation contribution is \$1000, so the chapter will donate \$665 to the Foundation.</p> <p>If any Board members would like an individual thank you letter for the donation of a door prize, please</p>	<p>Lorna will send a check for \$1000 to the SHRM Foundation.</p> <p>All Board Members: If you would like a thank you note send to a raffle donor, please contact Camille with the giver’s</p>

	contact Camille with the name and address of the giver.	name and address.
Next Meeting	8:00 am - noon on December 3, 2010 at the Lakeway Inn. The Board will be providing a full breakfast. Please bring any materials that you need to pass along to the person taking over your position.	All Board Members: Please bring any materials that you need to pass along to the person taking over your position.
Miscellaneous	Elaine thanked all of the Board Members for our time and attention over the last couple of years. She appreciates our willingness to come together and get things done.	
Adjourn	6:56 pm	