



**January 2010 Meeting
Thursday, January 7, 2010**

5:30 p.m. – 7:00 p.m.

Location: Family Care Network, Bellingham, WA
Attending: Elaine Haser, Judy Upham, Marie Gallagher, Diane Shelton, Shannon Jacoby, Stacey Snodgrass, Erica Hull, Bipan Sandhu, Kiera Berghof, Juan Hernandez, Kim Gray, Marian Exall, Luke Hangge, Erin Fischer, and Lorna Klemanski
Absent: Camille Gatza, Lorna McGowan-Smith, and Patricia Dye
Called to order: 5:35 pm by Elaine Haser
Adjourned: 7:05 pm by Elaine Haser

TOPIC/WHO	DISCUSSION/RECOMMENDATIONS	ACTION/FOLLOW-UP
Meeting Called to Order: Elaine Haser	- Agenda confirmed	
Approve Minutes:	The December minutes were unanimously approved without corrections. Marian made motion to approve and Bipan seconded the motion, all approved.	
Programs: Elaine	Elaine stated on behalf of Lorna M that the programs were on track.	
2009 CAP: Diane	Diane discussed the 2009 SHRM CAP and went through the items that she was still missing. <ul style="list-style-type: none"> - Stacey emailed the chapter membership list the SHRM - Stacey is waiting on the SHRM Audit information before she lets Diane know the official number of members for the chapter. - Juan participated in the Volunteer Leaders webcast - We adopted a conflict of interest policy 	Patricia needs to submit her CAP information to Diane Marie will send Erika the 2009 minutes to be posted on the website. Stacey will provide Diane with the final membership numbers
2010 SHAPE Webinar	-Mission driven initiatives discussed -Membership for 2010 increase 10% -Which workshops will fit into our initiatives for 2010	Everyone – needs to look at the SHRM website and start thinking

	-2010 Planning (utilize workbook on SHRM website) -Which level do we wish to achieve?	about chapter planning. We need to determine what initiative our activities fall into and what new activities we would like to develop.
2010 Budget		
January SHRM Luncheon	-WorkSource will be in attendance -NHRMA drawing (pulled by Lorna) -HR on the Hill – encourage attendance -Promote vendor sponsorship	
Miscellaneous	- Marie is bringing dinner in February	
Next Meeting	Thursday, February 4, 2010	
Adjourn		